



## NAC 11 Meeting Minutes September 18, 2018

**Recorder:** Darcy Richards

**Location:** Brewers Alley

**Start Time:** 7:00 pm **End Time:** 8:45

**Attendance:** 35 residents

**NAC 11 Coordinators Present:** Chairperson Barbara Dillon, Secretary Darcy Richards, Glen Ferguson, Phil LeBlanc, Ricardo Bairan, and Julia Schaeffer

**City Staff Present:** Michele Bowman

NAC 11 is on  
Facebook!

### POLICE REPORT

**Sgt. Wiles** reported that there were 900+ calls for service, 28 arrests. There was one robbery in the 500 block of N East St, a burglary – package stolen on W 5th St, and on the 100 block of E South St a checkbook was stolen. There were two thefts of auto at N Market. A 2nd one resulted in a vehicle recovered because of a surveillance camera. There were no recorded thefts from motor vehicles last month. Note that there are ways for thieves to mimic car key fobs and get into cars that use that form of entry. There will be a **Medication Turn In** on Oct 27, 2018 at Wegman's in conjunction with the Health Department.

### GUEST SPEAKERS:

- **Captain Grossman described the necessity and process for funding the new FPD Police Headquarters** – They started the process of finding a new police headquarters in 2017. Headquarters are now located 100 W Patrick next to courthouse. They have 16K sq ft in that building, however the current building does not allow for storage or have room for expansion which they need. They also have offices in both nearby parking decks. Captain Grossman described the process and plan for moving forward. He explained that there would be public meetings to discuss site selection. One resident suggest that the police reach out to the community so residents can support them.
- **Frederick Smart Growth** - Kelley Berliner, Emily Roy and Tom Overbey described their mission of the inter NAC Frederick Smart Growth group. They started the group in light of the Mayor and Alderman intention to make revisions to Frederick's Adequate Public Facilities Ordinance (APFO). The APFO code can be read at [https://library.municode.com/md/frederick/codes/code\\_of\\_ordinances?nodeId=PTIITHCO\\_CH4ADPUFA](https://library.municode.com/md/frederick/codes/code_of_ordinances?nodeId=PTIITHCO_CH4ADPUFA). The Smart Growth group formed to make sure Frederick's future growth includes adequate roads, intersections, road, stormwater management, drinking water, educational facilities (school capacity) solid waste, emergency services, open space, and public art. Their main function now is to go to NAC meetings and other citizen groups to get input on revising the APFO. They created a website [fredericksmartgrowth.org](http://fredericksmartgrowth.org) with further information. Kelley encouraged everyone to go to the website and complete a survey with their suggestions. They want resident input and to know what their priorities are. Julia Ferguson from East Frederick Rising mentioned that the current interpretation of the "Fee In Lieu" process doesn't necessarily help the development from which developer fees are collected. They may not have to build schools, parks etc. depending on the circumstances.

### INTEREST GROUP UPDATES

- **Alley Safety - Bruce Albaugh** was not in attendance but emailed to ask if we would invite Zack Kershner and Cherian Eapen to attend the November NAC meeting to discuss the status and future of the pilot of alley safety improvements for pedestrians and to thank them for their efforts to date.
- **Air B&B Short Term Residential Rentas (STRR)** - Darcy Richards reported that the STRR group had met earlier in the day and was working on a document to describe their efforts and recommendations.

- **Litter Committee** - Julia Schaeffer – the litter group is working to get code changes or clarity about who is responsible for cleaning litter on sidewalks. The Sustainability Committee sent a letter to the board of Alderman and Mayor requesting clarification on who is responsible for sidewalk and open lot litter downtown and awaits their response. The response will determine next steps. If Code Enforcement does not have authority to enforce litter problems, then the group will recommend code changes.
- **Live Downtown** - John Menke reported that the Live Downtown initiative is a slow process but is making progress. John mentioned that the housing planned for the Goodwill building (on E. Church St.) will be Workforce housing, meaning it is NOT low income housing, but it is rental which will be available to residents making between \$30,000 - \$70,000 per year. Residents should ask, once the DFP meets their goal of increasing downtown residents by 300, what is next? What demographic they are trying to serve?
- **East Street Corridor Action Plan (ESCAP)**- The ESCAP is still prioritizing recommendations from the committee members. Next week they will hear a speaker from Ransom WV on the improvements they made in that town with grants.
- **South Market St Group** - no update
- **Sidewalk Cafe Ordinance** – Julia Schaeffer reported that the initial report of the Sidewalk Café group was presented at last month’s NAC 11 meeting. The report was also given to the Downtown Frederick Partnership. Darcy Richards and Barbara Dillon had an initial meeting with Kara Norman. This group will have a follow-up meeting after getting feedback from the DFP and cafes owners.

## OLD BUSINESS

- **Sandwich Board Code Change** – There is about 90% compliance with most downtown store following the new law to place sandwich boards against the curb or against the building. The few who are not complying are the same few merchants who are placing their sandwich boards toward the middle of the sidewalk which is in the pedestrian right of way. Sandwich board violations can be submitted to the Code Enforcement through the iSpire app or online.
- **Blighted Properties** – This group will be meeting in the next few months.
- **HPC updates** - HPC revisions were presented by Stephen Parnes. The HPC revisions report is complete and online. There is one more meeting for public comment, which is Sept 27 at 6 pm in the City Hall Boardroom. HPC had been working for some time on a careful review and revision of the guidelines. The majority of amendments came from earlier public comments.

## NEW BUSINESS

- Stephen Parnes - The owners of Colonial Jewelers founded the Hurwitz Breast Cancer Fund. October is breast cancer awareness month. This year Hurwitz’ are selling \$3 pink light bulbs as a fundraiser and are asking people to replace at least one of their outside lights with a pink bulb. Stephen has 25-watt pink bulbs for purchase to support this effort. Contact Stephens Parnes at [sparnesncs@hotmail.com](mailto:sparnesncs@hotmail.com), at 34 E 3<sup>rd</sup> Street, Frederick MD 21701.
- Julia will write a letter of appreciation to the Cakes to Die For bakery for their wonderful landscaping and flowers around the building. We will also send a copy to the newspaper.
- A resident who lives near Mullinix Park wanted to know if anything is being done to help clean it up. Police and residents are frustrated by the continuing condition of the Park. We discussed previous meetings there, and NAC 11 is holding the October meeting at Mullinix Park.
- Phil LeBlanc has submitted a request to appeal a recent City of Frederick zoning determination that Short Term Residential Rentals (AirBNBs and other VRBOs) require no application or public hearing . The zoning appeals hearing (ZBA18-600) is set for October 23<sup>rd</sup> at 7 pm in the City Hall Boardroom. Phil reported that according to the Land Management Code, accommodation businesses are not allowed in neighborhoods without a ZBA Condition Use public hearing and approval. With the city’s recent determination, the Zoning department is bypassing the ZBA and public hearing processes. Phil is appealing this determination.
- The next NAC 11 meeting will be in Mullinix Park or a building near there. Julia will ask for a follow-up to an environmental study done to reduce crime at Mullinix Park.

## UPCOMING EVENTS:

- October 3<sup>rd</sup> Coffee with a Cop 4-6 pm @ Starbucks, North Market Street
- October 19<sup>th</sup> & 20<sup>th</sup> Cops On Rooftops 7 am – 2 pm Dunkin Donuts on Rt. 40
- October 27<sup>th</sup> Drug Disposal Event 10 am – 2 pm @ Wegmans

- November 10<sup>th</sup> 5K on the Runway to benefit Special Olympics Maryland [www.5kontherunway.com](http://www.5kontherunway.com)

**Facilitators:** Barbara Dillon *barbara.w.dillon@gmail.com* Phil LeBlanc *leblancp01@gmail.com*  
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**Community Outreach Specialist / NAC Liaison:**

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**Frederick Police Department**

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<b>NAC 11 MEETINGS – 7:00 pm</b>	
<b>Brewers Ally</b>	
<b>2018</b>	
October 16 <sup>th</sup>	November 20 <sup>th</sup>

**FREDERICK POLICE DEPARTMENT**

**Emergency:** 911  
**Non-Emergency:** 301-600-2100  
**Anonymous Crime Tips**  
 301-600 TIPS (8477) – phone  
 240-674-TIPS (8477) - text  
[fpdcrimetip@frederickmdpolice.org](mailto:fpdcrimetip@frederickmdpolice.org)

Frederick Police Department and the City of Frederick have Apps!